

Candidate Registration Process with Screen Shots

Create an Account or Log-In to an Existing Account on Test Sponsor's Home Page.

01

Home | Login | Forgot Login Or Password | Help | Create New Account

[Program Name/ Logo Here]

Username:

Password:

[Forgot Password or Login?](#)

Candidate will need to **Log In** or **Create a New Account** if it is their first time taking an exam.

Navigate to the Exam Catalog and Select an Exam.

02

HOME | CERTIFICATIONS | ABOUT US | REGISTER FOR AN ASSESSMENT

Assessment Registration

To register for an assessment, please select an assessment from the list below.

- Example Exams
- ABC Company Example Exams
- Review Board

Professional Exam	This is where accepted candidates pay for the Review Board. Only those candidates that have completed the Application and Agreement are able to make payment here. Retake Policy :	PR000006	Paper Based	USD 600.00	<input type="button" value="Buy Now"/>
-------------------	---	----------	-------------	------------	--

Select the Desired Testing Center (if applicable), Exam Date and Time, Check the Acknowledgment agreement and Click Select.

03

Select Testing Center

- KI Testing Solutions 321 Happy Trails Blvd Cannon Beach, Oregon 97110

Select Date

February, 2020							
Today							
wk	Sun	Mon	Tue	Wed	Thu	Fri	Sat
4							1
5	2	3	4	5	6	7	8
6	9	10	11	12	13	14	15
7	16	17	18	19	20	21	22
8	23	24	25	26	27	28	29

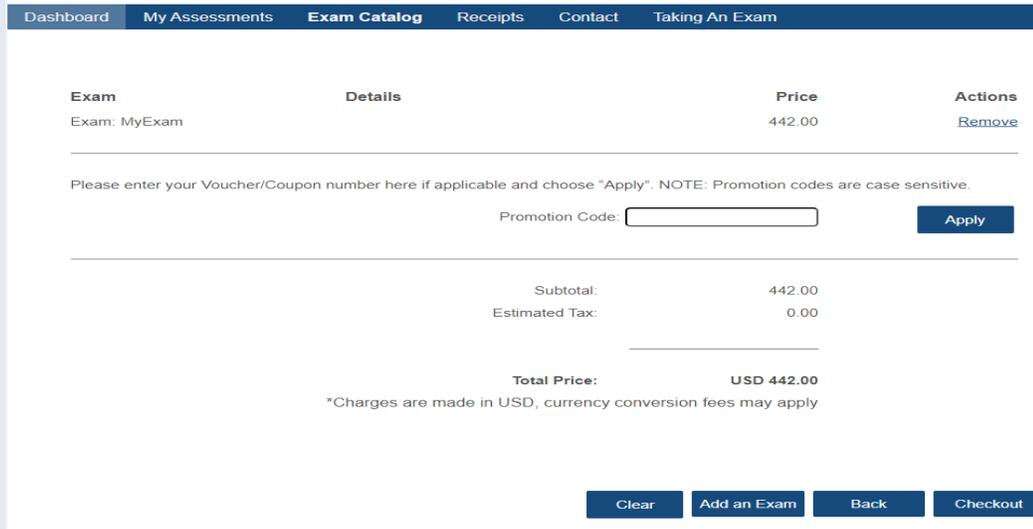
Select date

Select Start Time

- 10:15 AM
- 10:30 AM
- 10:45 AM
- 11:00 AM
- 11:15 AM
- 11:30 AM
- 11:45 AM
- 12:00 PM
- 12:15 PM
- 12:30 PM
- 12:45 PM

I acknowledge that I have read and understood all the information stated in the above text box and agree to abide by these terms and rules.

Review Registration and enter your voucher code into the Promotion Code field and click Apply. Click on Checkout to finalize the registration.



The screenshot shows a web interface with a navigation bar at the top containing: Dashboard, My Assessments, Exam Catalog (highlighted), Receipts, Contact, and Taking An Exam. Below the navigation bar is a table with the following content:

Exam	Details	Price	Actions
Exam: MyExam		442.00	Remove

Below the table, there is a text prompt: "Please enter your Voucher/Coupon number here if applicable and choose 'Apply'. NOTE: Promotion codes are case sensitive." This is followed by a "Promotion Code:" label, an input field, and an "Apply" button.

At the bottom of the form, there is a summary section:

Subtotal:	442.00
Estimated Tax:	0.00
Total Price:	USD 442.00

A note below the summary states: "*Charges are made in USD, currency conversion fees may apply".

At the very bottom of the interface, there are four buttons: Clear, Add an Exam, Back, and Checkout.

04

Candidate will receive a confirmation email of their exam registration.

05